



Proclaiming Grace Outreach

The mission of Proclaiming Grace Outreach (PGO), a non-profit 501(c)(3) charity, is to provide a holistic approach to the needs of our community by providing food, clothing, and other services to help the disadvantaged and those with economic hardships.

VENDOR APPLICATION

17th Annual Jenna Bash Festival

Saturday, August 3, 2024, 11:00 am – 4:00 pm

At LifePointe Christian Church, 8841 Richmond Rd. in Toano

Circle your preferred location and size. All options are first come, first serve, with payment.

\$35	Inside space, 10x10, no electricity	\$25	Outside space, 10x10, no electricity
\$65	Inside space, 10x20, no electricity	\$45	Outside space, 10x20, no electricity
\$45	Inside space, 10x10, with electricity	\$35	Outside space, 10x10, with electricity
\$75	Inside space, 10x20, with electricity	\$55	Outside space, 10x20, with electricity

NO CHARGE for non-profit groups/organizations (Limit 6 spaces)

If a non-profit, what is your Tax ID? _____

Registration Deadline July 4, 2024

Email questions and completed application to admin@pgova.org

Name: _____ Business Name: _____

Address: _____

Cell Phone: _____ Alt Phone: _____

Email Address: _____

Description of business and/or items sold: _____

OFFICE USE ONLY: Amount Paid \$ _____ Check / Cash / PayPal Check #: _____ Date: _____

A faith-based non-profit corporation - Tax ID#: 26-3540439

Mailing Address:

P.O. Box 224
Barhamsville, VA 23011

Office & Grace Village Thrift:

15730 Pocahontas Trail
Lanexa, VA 23089
(757) 741-5070

Food Pantry:

20051 Tabernacle Road
Barhamsville, VA 23011

Please note the following vendor rules:

1. Each vendor is responsible for his/her own table(s), chair(s) and tent.
2. Each vendor is responsible for collection of their monies and payment of their own Virginia State Sales Tax.
3. Each vendor agrees to set-up during the following time: beginning at **9:30 am** on Saturday August 3rd and be **FULLY** set up and ready for customers BY **11:00 am**. We ask that each vendor remain set up until **4:00 pm**. **Vehicles must be quickly unloaded and taken to the parking lot**. Set up can take place **AFTER** your car has been parked. (There is a very small area to unload.)
4. Each vendor is responsible for his/her own goods and money. Proclaiming Grace Outreach/LifePointe Christian Church assumes no responsibility for lost, stolen, or damaged goods and/or monies.
5. Each vendor is responsible for his/her own "take-down" at end of event. All items must be removed from premises after event is over. Proclaiming Grace Outreach/LifePointe Christian Church assumes **NO** responsibility for any items damaged during the event.
6. Due to limited vendor space and for the sake a variety, not all applications can be accepted. In the event that we have more than one application from a representative of a company (i.e., Scentsy, It Works, Pampered Chef, Creative Memories, Tupperware, etc.), we will accept the first application we receive for that company.
7. Our venue features indoor and outdoor vendor spots. These spots will be given on a first come, first serve basis (provided fee has been received). For outside spots you will need to provide your own tent for shade.
8. You will be contacted regarding your application after it is received.
9. Proclaiming Grace Outreach reserves the right to deny acceptance to any applicant.
10. There will be **no** refunds given for vendor applications after July 1, 2024.
11. All sales are between **vendor and buyer** for all/any items purchased. Proclaiming Grace Outreach/LifePointe Christian Church assumes no responsibility for any problems or issues that may occur after such sales have occurred.
12. If you donate an item from your booth, it will either go to our silent auction or as a door prize. In return, our announcer will spotlight your booth sometime throughout the day. Donation must be received by July 4th, not the day of the event!

***By signing your application, you agree to comply with all items listed above.
Please remit payment with your application.***

Please Print Name

Signature

Date

Please mail application with check payable to:

Proclaiming Grace Outreach
Jenna Bash
P.O. Box 224
Barhamsville, VA 23011

We look forward to having you join us for this special event!

Email questions and completed application to admin@pgova.org

Need to chat? Please text or call 757-741-5070 and leave a message. We will get back with you.